

# COMPENSATION BOARD DOCKET #18/08

## February 28, 2018

EMPLOYEE RECOGNITION  
NONE.

307-18-08: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	Sheriffs/ Superintendents	2-21-18 Officers request to transfer Vacancy Savings to Temporary/Office expense.	\$0	Approved per the Compensation Board's FY18 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
087	307	Henrico County	1/18/2018	Vacancy Savings	Temporary	\$94,977.31	\$40,248.96
175	307	Southampton County	01/23/2018	Vacancy Savings	Office Expense	\$30,287.18	\$16,519.96
405	307	Albemr/Chrtville JSC	02/12/18	Vacancy Savings	Temporary	\$10,597.24	\$10,597.24
445	307	Rockbridge Reg. Jail	02/21/2018	Vacancy Savings	Temporary	\$12,034.92	\$12,034.92
475	307	Hampton Roads Reg. Jail	02/12/18	Vacancy Savings	Office Expense	\$99,005.58	\$99,005.58
485	307	Blue Ridge Reg. Jail	02/12/18	Vacancy Savings	Temporary	\$51,844.05	\$51,844.05
492	307	Southwestern Reg. Jail	02/15/18	Vacancy Savings	Temporary	\$21,228.00	\$21,228.00
495	307	Middle River Reg. Jail	02/12/28	Vacancy Savings	Office Expense	\$127,792.67	\$127,792.67
496	307	RSW Reg. Jail.	02/12/18	Vacancy Savings	Office Expense	\$68,679.51	\$68,679.51
510	307	Alexandria City	02/07/18	Vacancy Savings	Temporary	\$16,800.08	\$16,548.76
650	307	Hampton City	01/30/18	Vacancy Savings	Office Expense	\$285,329.25	\$138,888.53
710	307	Norfolk City	02/12/18	Vacancy Savings	Temporary	\$106,160.07	\$52,583.28
						<b>\$924,735.86</b>	<b>\$655,971.46</b>

## 307-18-08: SHERIFFS & REGIONAL JAILS

### NEW BUSINESS:

### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	Sheriffs	02-21-18 Officers request to transfer funds from Office Expense and Temporary Salaries funds to the following categories.	-0-	Approved per the Compensation Board's FY18 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
161	307	Roanoke County	2/21/2018	Office Expense	Temporary	\$74,334.00	\$74,334.00
730	307	Petersburg City	02/21/18	Temporary	Office Expense	\$92,744.00	\$92,744.00
Total						\$167,078.00	\$167,078.00

## 307-18-08: SHERIFFS & REGIONAL JAILS

### NEW BUSINESS:

#### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
Shenandoah County	Sheriff	<p>01-30-18 Officer requests reimbursement under §15.2-1606 of the <u>Code of Virginia</u> in the amount of \$1,906.10. The amount requested reflects expenses incurred during the civil court case of Terry Wayne Siford Jr. v. Timothy C. Carter, Sheriff of Shenandoah County, in October, 2017.</p> <p>Officer states that he submitted a request for coverage under the VARISK liability program to the Division of Risk Management and it was denied as this case sought injunctive relief and not monetary damages. These expenses have been paid by Shenandoah County and were incurred as the Sheriff was a defendant in a civil proceeding that arose out of the performance of his duties.</p>	\$1906.10	The Compensation Board approved reimbursement to the County of expenses incurred in the amount of \$1,906.10 in accordance with §15.2-1606, <u>Code of Virginia</u> .
Chesapeake City	Sheriff	<p>02-23-18 Officer requests reimbursement under §15.2-1606 of the <u>Code of Virginia</u> in the amount of \$2,378.50. The amount requested reflects expenses incurred during the civil court case of Elmer Lee Nixon v. J. Sawyer, W. James and D. Woods, deputies of the Chesapeake City Sheriff's office, in October through December, 2017.</p> <p>Officer states that he submitted a request for coverage under the VARISK liability program to the Division of Risk Management and it was denied as this case sought injunctive relief and not monetary damages. These expenses have been paid by Chesapeake City and were incurred as the deputies were defendants in a civil proceeding that arose out of the performance of their duties.</p>	\$2,738.50	The Compensation Board approved reimbursement to the City of expenses incurred in the amount of \$2,378.50 in accordance with §15.2-1606, <u>Code of Virginia</u> .

## 772-18-08: COMMONWEALTH'S ATTORNEY

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BOTETOURT COUNTY	COMMONWEALTH'S ATTORNEY	February 2, 2018 Acting Officer requests additional Temporary Funding in the amount of \$28,919.58. This is equivalent to the annual salary of position 00003, ATIII, at \$69,407 from February 1, 2018 to June 30, 2018. The election will be held on November 6, 2018.		\$0.00	Approved at no additional cost to the Compensation Board.
		This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00003 ATIII is not vacant during the period in which I am the Acting Commonwealth's Attorney, consequently funds cannot be transferred from this position.			
VARIOUS	COMMONWEALTH'S ATTORNEY	February 20, 2018 Officers request an exception to the Substitute Prosecutor 60-day, \$500 reimbursement policy. It was an oversight by these prosecutors to not submit the reimbursement within 60-days of the conclusion of the cases.		\$147.12	Approved as an exception to policy, based upon the specific conditions stated by the officer.

FIPS	Office	Locality	Prosecutor	Expenses From - To	Defendant	Total
011	772	Appomattox County	Robert 'Clint' Carwile	9/20/2017-9/21/2017	entire GDC Docket on noted dates	\$128.40
093	772	Isle of Wight County	Georgette C. Phillips	11/2/2017 - 11/2/2017	Bryan Alan Tyner	\$18.72
					<b>Total</b>	<b>\$147.12</b>

VARIOUS	COMMONWEALTH'S ATTORNEY	February 26, 2018 Officer requests an exception for Substitute Prosecutor travel expenses, asking that reimbursement for meals be calculated based upon state travel reimbursement per diem rates in lieu of actual expenditures, since receipts for these expenses incurred in cases where overnight lodging was required were not available.		\$569.27	Approved as an exception to policy, based upon the specific conditions stated by the officer.
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FIPS	Office	Locality	Prosecutor	Expenses From - To	Defendant	Total
153	772	Prince William County	Paul B. Ebert	1/25/18-1/26/18	Johnny N. Godwin	\$390.31
153	772	Prince William County	James A. Willett	6/29/17-6/30/17	Zachary Logan Toothman	\$178.96
					<b>Total</b>	<b>\$569.27</b>

## 772-18-08: COMMONWEALTH'S ATTORNEY

### NEW BUSINESS:

#### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
STAUNTON CITY	COMMONWEALTH'S ATTORNEY	<p>February 7, 2018 Officer requests to restore the salary of position 00005, an "unfunded" Attorney I position, to an annual salary of \$55,046 using a combination of all salary funds from position 00007, currently funded at \$25,922, and base temporary funds in the amount of \$29,124, effective March 1, 2018. This action will restore a full-time salary to a currently unfunded attorney position, and instead leave an administrative position unfunded.</p> <p>I, Jeffrey Gaines, acknowledge that due to budget reductions I currently have one unfunded authorized position; I understand that taking action to move base temporary funds to salaries of existing personnel may significantly reduce my options in dealing with any potential future funding reductions without impacting salaries of permanent staff.</p> <p>Staff notes this office has 3 funded full-time assistant attorneys and 1 unfunded assistant attorney position, and that workload based Staffing Standards indicate a need for 2 additional full-time assistant attorneys in the office and no additional administrative staff positions.</p> <p>Staff notes that the City of Staunton has indicated its concurrence with this request of the Commonwealth's Attorney, and that it will fund locally the salary of the newly unfunded administrative position.</p>	\$0.00	The Compensation Board approved a transfer of \$29,124 from base Temporary salaries funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's base Temporary funds budget in the current as well as subsequent fiscal years. The Compensation Board approved moving salary funds from position 00007 to position 00005 to restore the salary of position 00005 in conjunction with funds transferred from base Temporary salaries.

FIPS	Office Code	Locality Name	Request Date	From Category	Class Code	To Category	Current Salary	New Salary	Amount Requested	Pro-Rated
790	772	Staunton City	02/07/18	Temporary	ATTI	pos. 00005	\$0	\$55,046	\$29,124	\$9,708
790	772	Staunton City	02/07/18	pos. 00007	SEC	pos. 00005	\$25,922	\$0	\$25,922	\$8,641
	<b>Totals</b>						<b>\$25,922</b>	<b>\$55,046</b>	<b>\$55,046</b>	<b>\$18,349</b>

## 772-18-08: COMMONWEALTH'S ATTORNEY

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WISE COUNTY	COMMONWEALTH'S ATTORNEY	February 12, 2018 Officer requests to transfer Temporary funds in the amount of \$1,741.82 to Equipment to fund the cost of the following items.  Officer states the PC does meet the Compensation Board minimum criteria and the County of Wise does agree to fund the stressed cost of these purchases.  The officer also understands that reimbursement for these items must be claimed in the COIN system no later than the May payroll reimbursement process.		\$1,741.82 total cost \$1,306.54 Stressed Cost	Approved per the Compensation Board's FY18 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.  Equipment purchases must be requested for reimbursement no later than the May 2018 payroll and expense reimbursement request

FIPS	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
195	Wise County	PC	1	\$1,104.60	\$1,105	1	\$1,104.90	\$1,104.90	\$828.79
195	Wise County	Scanner	2	\$636.92	\$1,274	1	\$636.92	\$636.92	\$477.75
	<b>Wise County Total</b>				<b>\$2,378</b>			<b>\$1,741.82</b>	<b>\$1,306.54</b>

AMHERST COUNTY	COMMONWEALTH'S ATTORNEY	February 20, 2018 Officer requests to transfer base Temporary funds in the amount of \$1,324.00 to position 00006 to fund the salary of a new hire within Compensation Board policy, effective February 20, 2018.  Staff notes this office has 1 unfunded position.  I, William Carver, acknowledge that due to budget reductions I currently have 1 unfunded authorized position, and I do understand that taking action to move base temporary and/or office expense funds to salaries of existing personnel may significantly reduce my options in dealing with any potential future funding reductions without impacting salaries of permanent staff.	\$0.00	The Compensation Board approved a transfer of \$1,324 from base Temporary salaries funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's base Temporary funds budget in the current as well as subsequent fiscal years.
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FIPS	Office Code	Locality Name	Request Date	From Category	Class Code	To Category	Current Salary	New Salary	Amount Requested	Pro-Rated
009	772	Amherst County	02/20/18	Temporary	ATTI	pos. 00006	\$56,066	\$57,390	\$1,324	479.96

## 773-18-08: CIRCUIT COURT CLERKS

### NEW BUSINESS:

#### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CHESAPEAKE CITY	CIRCUIT COURT CLERK	<p>January 30, 2018 Officer requests to demote position number 00029, DCIV at \$39,937 to position number 00008 DCI at an annual salary of \$33,588 due to unsatisfactory job performance, effective January 22, 2018.</p> <p>Staff notes, the Compensation Board policy for a demotion is 10% below the current salary or the maximum of the pay band, whichever is less. The Officer requested a 15.90% reduction based on the current salary of \$39,937, whereas a 10% reduction would be \$35,944.</p>	\$0.00	Approved as an exception to policy, based upon the specific conditions stated by the officer.

# 771-18-08: COMMISSIONERS OF THE REVENUE

## NEW BUSINESS:

### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	COMMISSIONERS OF THE REVENUE	02-16-2018 Officers request Board approval to provide the following Weldon Cooper certified deputies to the Career Development Audit Committee for consideration to attain the status associated with the program. These deputies were fully eligible with Weldon Cooper by the November 15 deadline, but did not receive notification of their certifications from Weldon Cooper (approved December 14, 2017) by February 1, 2018 in time to certify the FY19 budget request. These deputies are currently not receiving the increase, and are applying for certification for the first time in FY19.	\$0.00	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raises associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2018.

FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
121	Montgomery County	2/16/2018	Heather Huff	00004	DII
710	City of Norfolk	2/16/2018	Joan Roseberry	00030	DII
710	City of Norfolk	2/16/2018	Lilliam Parker	00034	DII
710	City of Norfolk	2/16/2018	Marie Smith	00018	DII
710	City of Norfolk	2/16/2018	Christine Sural	00007	DIII
770	City of Roanoke	2/20/2018	Melissa Dales	00006	DIV
700	City of Newport News	2/23/2018	Peggy Campbell	00018	DIV
700	City of Newport News	2/23/2018	Donna Cwayna	00006	CTII
700	City of Newport News	2/23/2018	Tamara Stewart	00001	DIV
069	Frederick County	2/23/2018	Derek Brill	00006	DIV
069	Frederick County	2/23/2018	Lorraine Mossburg	00008	AA
193	Westmoreland County	2/21/2018	Terrolyn Hackett	00003	DI

WESTMORELAND COUNTY	COMMISSIONER OF THE REVENUE	02-16-2018 Officer requests Board approval to be forwarded to the Career Development Program Audit Committee for consideration on the 'Master Commissioner' status associated with the program. This Officer erroneously omitted herself from the FY19 Budget Request because the Budget Request allowed her to certify her final signature prior to certifying her Career Development status. She is currently receiving the increase and is re-applying for the status and to maintain the increase associated with the Career Development Program this year.	\$0.00	Compensation Board approved inclusion of the Officer's certification of the CDP for this officer with all other program certifications for officers as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raises associated with certification of CDP will be considered with all officer certifications during the budget approval process prior to May 1, 2018.
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# 771-18-08: COMMISSIONERS OF THE REVENUE

## NEW BUSINESS:

### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	COMMISSIONERS OF THE REVENUE	02-14-2018 Officers request Board approval to be forwarded to the Career Development Program Audit Committee for consideration on the 'Master Commissioner' status associated with the program. These Commissioners erroneously omitted themselves from the FY19 Budget Request because they did not receive notification of their certifications from Weldon Cooper (approved December 14, 2017) by February 1, 2018 in time to certify their FY19 budget request. They are currently not receiving the increase and are applying for certification for the Career Development Program for the first time this year.	\$0.00	Compensation Board approved inclusion of the Officer's certification of the CDP for these officers with all other program certifications for officers as an exception to policy and based upon specific conditions as stated by the Officers. Approval of pay raises associated with certification of CDP will be considered with all officer certifications during the budget approval process prior to May 1, 2018.

FIPS	Locality	Request Date	OFFICER	POSITION
683	City of Manassas	2/16/2018	Douglas Waldron	00001
149	Prince George County	2/16/2018	Darlene Rowsey	00001

SEE BELOW	COMMISSIONERS OF THE REVENUE	02-18-2018 Officers request Board approval for the following certified deputies to be forwarded to the Career Development Program Audit Committee for consideration to maintain the 'Master Deputy' status associated with the program. These deputies were erroneously omitted from the FY19 Budget Request. They are currently receiving the increase and are applying for recertification and request to maintain the increase and Master Deputy status.	\$0.00	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raises associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2018.
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FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
710	City of Norfolk	2/16/2018	Kathleen Pruden	00025	MDII
710	City of Norfolk	2/16/2018	Sylvie Smith	00006	MDIII
660	City of Harrisonburg	2/20/2018	Staci Green	00006	MDI
069	Frederick County	2/16/2018	Seth Thatcher	00001	MDI

# 774-18-08: TREASURERS

## NEW BUSINESS:

### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
STAFFORD COUNTY	TREASURER	02-16-2018 Officers request Board approval to provide the following Weldon Cooper certified deputies to the Career Development Audit Committee for consideration to attain the status associated with the program. These deputies have achieved certification from Weldon Cooper, but the officer did not include them due to questions regarding certification language. Compensation Board staff is pursuing clarification regarding the certification language with the Treasurers' Career Development Committee. These deputies are currently not receiving the increase, and are applying for certification for the first time in FY19.	\$0.00	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raises associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2018.

<b>FIPS</b>	<b>Locality</b>	<b>Request Date</b>	<b>DEPUTY</b>	<b>POSITION</b>	<b>CLASS</b>
179	Stafford County	2/16/2018	Melissa Caputo	00009	DII
179	Stafford County	2/16/2018	Casey Morgan	00005	DII

SEE BELOW	TREASURER	02-16-2018 Officer requests Board approval to provide the following Weldon Cooper certified deputies to the Career Development Audit Committee for consideration to maintain the status associated with the program. Deputies were erroneously omitted from the FY19 Budget Request. These deputies are currently not receiving the increase, and are applying for re-certification.	\$0.00	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raises associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2018.
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<b>FIPS</b>	<b>Locality</b>	<b>Request Date</b>	<b>DEPUTY</b>	<b>POSITION</b>	<b>CLASS</b>
023	Botetourt	2/20/2018	Amy Britt	00005	DI
051	Dickenson	2/20/2018	Gloria Brooks	00003	DIII
800	Suffolk	2/20/2018	Andrew Owen	00001	DIV
710	Norfolk	2/16/2018	Colette Hill	000	DIII
710	Norfolk	2/16/2018	Monique Baker	00001	CDIV
061	Fauquier	2/16/2018	Amy Cales	00007	DI
061	Fauquier	2/16/2018	Heidi Davies	00005	CDI

## 774-18-08: TREASURERS

### NEW BUSINESS:

#### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	TREASURER	02-16-2018 Officers request Board approval for the following Weldon Cooper Certified Deputies to be forwarded to the Career Development Program Audit Committee for consideration to maintain the 'Master Deputy' status associated with the program. The deputies were erroneously omitted from the FY19 Budget Request. They are currently receiving the increase and are applying for recertification and request to maintain the increase and Master Deputy status.	\$0.00	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raises associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2018.

<b>FIPS</b>	<b>Locality</b>	<b>Request Date</b>	<b>DEPUTY</b>	<b>POSITION</b>	<b>CLASS</b>
710	City of Norfolk	2/16/2018	Collette Hill	00019	MCDI
710	City of Norfolk	2/16/2018	Amy Ortega	00014	MCD3
147	Prince Edward County	2/16/2018	Stephanie Bappert	00001	MDII
061	Fauquier County	2/16/2018	Tammy Lusk	00004	MDII
685	Manassas Park	2/20/2018	Aaron Root	00002	MDIII

## OTHER MATTERS

### NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #18/06.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, March 28, 2018 at 10:00 a.m. and Wednesday, April 25, 2018 at 10:00 a.m.	N/A	Confirmed.
3.	BUDGET HEARING	COMPENSATION BOARD	Compensation Board Budget Hearing is scheduled for Thursday, April 12, 2018 at 10:00 a.m. at the Compensation Board Offices.	N/A	Confirmed.
4.	FY19 BUDGET PRIORITIES	COMPENSATION BOARD	Staff presents FY19 draft budget priorities.	N/A	Approved.
5.	FY19 LIABILITY PROGRAM PREMIUMS	COMPENSATION BOARD	Staff presents information from the Division of Risk Management, Department of Treasury regarding FY19 VaRisk Liability program premium amounts for discussion and approval of premium allocation.	N/A	Premium amounts approved for FY19 based upon no change in overall program premium, with individual office changes based upon methodology focusing on claims history, tempered by a 40% cap to provide stability.
6.	LAWFUL EMPLOYMENT TRAINING	COMPENSATION BOARD	Training will be held at the Doubletree Hotel and Conference Center, Richmond VA on April 10-11, 2018. There are 80 attendees registered.	N/A	Noted.
7.	NOTTOWAY COUNTY COSTS FOR HOUSING VCBR OFFENDERS	COMPENSATION BOARD	Staff presents a request for reimbursement of expenses incurred by Nottoway County for the expense of confining residents of the Virginia Center for Behavioral Rehabilitation arrested for new offenses and held in Piedmont Regional Jail for the months of October through December, 2017. At its meetings on July 26, 2017 and November, 30, 2017, the Compensation Board approved staff's request to reimburse total expenses incurred in June, 2017 of \$4,581 and in July through September, 2017 of \$47,632.14, in accordance with budget language approved in Chapter 836. Based upon numbers of offenders housed, days housed and rates paid by the County in the 2 <sup>nd</sup> quarter of FY18, staff recommends approval of payment to Nottoway County in the amount of \$36,811.04. This will result in total payments to date in FY18 of \$89,024.18. The maximum reimbursable amount in FY18 for expenses incurred from June, 2017 through May, 2018 is \$100,000.	\$36,811.04	The Compensation Board approved reimbursement to the County of Nottoway for the 2 <sup>nd</sup> quarter of FY18 in the amount of \$36,811.04.

## OTHER MATTERS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
8. TECHNOLOGY TRUST FUND COLLECTIONS	COMPENSATION BOARD	<p>Collections: FY18 collections for July through January totaled \$3,901,702.50, a decrease of 7.51% compared to the same period of collections in FY17.</p> <p>Expenditures: FY18 year-to-date Clerk's expenditures through 2/26/18, which includes January reimbursements, totaled \$2,039,693.26 or 28.16% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections, FY18 TTF total collections would be approximately \$6.69 million, a decrease of 5.27% compared to FY17 collections.</p>	N/A	Noted.

**CLOSED MEETING**  
**COMPENSATION BOARD DOCKET #18/08**  
**February 28, 2018**

**NO CLOSED MEETING.**

1) **MOTION FOR “CLOSED MEETING” by Chairman Susan Swecker. (\_\_\_\_\_ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

**MOTION BY CHAIRMAN SUSAN SWECKER: I move to certify that only public business exempt from the Act was discussed.**  
**(\_\_\_\_\_ seconded the motion.)**

Susan Swecker, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**AND**

**MOTION BY CHAIRMAN SUSAN SWECKER: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (\_\_\_\_\_ seconded the motion.)**

Susan Swecker, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.**

FOR YOUR INFORMATION  
NONE.

Public Body: Compensation Board  
Date: February 28, 2018  
Time: 10:00 a.m.  
Location: Compensation Board Conference Room  
Oliver Hill Building, 102 Governor Street  
Richmond, VA 23219  
Members: Susan Swecker, Chairman (present)  
Craig Burns, Ex Officio member (present)  
Martha Mavredes, Ex Officio member (absent)